



Finance and Budget Management

Essential learning for charity governors: What you need to know to ensure the books balance and nothing is wasted.

Exeter 26/01/2012
Teignbridge 17/11/2011
West Devon 17/01/12
South Hams 16/05/12
East Devon 25/4/12
Mid Devon 01/02/12
North Devon 4/10/11 or 11/10/11

Preparing Presentations for Public Speaking

Nerves won't get in the way if you're properly prepared: The who, what, why, when and how of developing and delivering a great presentation.

Exeter 06/03/2012
Teignbridge 06/12/2011
Mid Devon 31/01/12
Torridge 09/02/12

Writing Effective Minutes

Good minute taking will consolidate both formal and informal meetings. Learn how to record accurate notes in a clear and easy format.

Exeter 19/01/2012
Teignbridge 08/03/2012
Mid Devon 01/11/11
Torridge 22/11/11

Chairing Meetings Effectively

Techniques to ensure meetings run to time and everyone has their say.

Exeter 19/01/2012
Teignbridge 20/03/2012
West Devon 13/10/11
South Hams 22/11/11
Torridge 29/11/11

Introduction to Outcomes

Many funders now require an outcomes framework to evidence change. Understand what outcomes are, and begin to develop an outcomes approach to your work.

Exeter 17/11/2011
West Devon 23/02/12
Mid Devon 01/05/12
N Devon 26/01/12

Understanding Community Leadership

This introductory session offers an opportunity to consider the essentials needed to create positive change in your community.

Exeter 07/12/2011
Teignbridge 26/01/2012
Torridge 25/01/12

Becoming a Charity Trustee

An introduction to this essential citizen governor role, what's involved and how to find the right role for you.

Exeter 31/01/2012
West Devon 07/12/11
East Devon 25/11/11
Mid Devon 21/02/12
North Devon 22/11/11

Effective Monitoring and Evaluation

Understand the difference between monitoring and evaluating, the methods to use in monitoring and how to disseminate evaluation results effectively.

Exeter 24/11/2011
West Devon 13/03/12
South Hams 07/02/12
North Devon 21/02/12

Volunteer Management and Support

A good voluntary organisation values its volunteers by providing effective management and supervision, personal development and legal protection.

West Devon 22/02/12
South Hams 14/06/12
East Devon 07/03/12
Mid Devon 18/01/12
Torridge 22/03/12

Engaging with Parliament

An overview of the various ways you can influence what issues are raised and voted on in Parliament.

Exeter 06/10/2011
Teignbridge 07/02/2012

Half-day workshop £50 each (CVS Members £25)

Concessions are available, please contact your local CVS overleaf for details.

Your local CVS

Exeter

Exeter CVS

Email: cvs@exetercvs.org.uk
Tel: 01392 202055

East Devon

East Devon CVS

Email: admin@edvsa.org.uk
Tel: 01404 549045

Teignbridge

Teignbridge CVS

Email: office@teigncvs.org.uk
Tel: 01626 215907

Mid Devon

Involve - Mid Devon CVS

Email: office@involve-midddevon.org.uk
Tel: 01884 255734

West Devon

West Devon CVS

Email: info@westdevoncvs.org.uk
Tel: 01837 53392

Torrige

Torrige Voluntary Services

Email: administrator@torridgecvs.org.uk
Tel: 01237 420130

South Hams

South Hams CVS

Email: cvs@southhamscvs.org.uk
Tel: 01803 862266

North Devon

North Devon Voluntary Services

Email: admin@ndvs.org.uk
Tel: 01271 866300