

## COMPACT IMPLEMENTATION PLAN 2007/8:

Action		Suggested timescales	Suggested responsibility
<b>A. Raising the Profile / Awareness Raising</b>			
A.1	Inclusion of Compact updates in all sector newsletters and staff briefings	Ongoing	Devon Hub Champions
A.2	Mention of Compact in strategies and policy papers	Ongoing	Devon Hub Champions
A.3	Ensure voluntary and community sector management committees, staff and volunteers are briefed on the Compact	Ongoing	Voluntary sector Champions
A.4	Ensure public sector members and staff are briefed on the Compact	Ongoing	Statutory sector Champions
A.5	Map existing partnerships and post on local and DACVS website	Oct – Nov 2007	Devon Hub & Hub Administrator
A.6	Establish cross-agency sub-group to develop a communications and access strategy for all partners, enabling the identification of information needs and effective methods of providing that information; development of mechanisms for review (i.e: at present there is no formal communications strategy for the Compact and this needs to be identified).	Start Oct 07	Devon Hub
A.7	Open programme of voluntary and community sector participation in on-going programme of seminars – specific issues, information exchange, how partners work and how to access key services	Start Jan 08	DACVS
A.8	To establish and support Health and Social Care Forum at which voluntary and community sector can raise issues with Health and Social Care Providers	Due Dec 07	Devon Hub
A.9	Review and develop a process of involving those groups (hard to reach, small and insular groups) that have not been involved in the process of establishing a Compact; review how small groups are involved in decision-making processes and develop methods for participation	Start Feb 08	DACVS
A.10	Develop and support training for public and private sector partners regarding working with voluntary and community sector	Start Jan 07	Voluntary sector Champions
A.11	Ensure Compact for Devon is registered on national register	Complete	Devon Hub

Action		Suggested timescales	Suggested responsibility
			Administrator
<b>B. Development of Codes of Practice</b>			
B.1	To include the review of funding priorities, criteria and processes in consultation with socially excluded groups to ensure they do not exclude or disadvantage them. To include a review of current methods of publicising local and external funding available. To include a review by funders on information provided on criteria, monitoring and evaluation procedures and other requirements to ensure information is accessible, consistent, timely and clear.	<i>To be decided</i>	Devon Hub
B.2	Establish working group to develop Partnership Code of Practice.	Feb 08	Devon Hub
B.3	Establish working group to develop Community Groups Code of Practice.	Feb 08	Devon Hub
B.4	Establish working group to develop Consultation Code of Practice. To include the development of public sector mechanisms for all parties wanting to consult or work together to avoid duplication of topics and over-consultation; use of public sector websites or alternative methods. To include the drawing up of guidance on payments to individuals and groups involved in consultation.	Feb 08	Devon Hub
B.5	Establish working group to develop Volunteering Code of Practice. To include the development of clear criteria for identifying what levels of commitment it is fair to ask for on a voluntary basis and at what level the commitment required needs to be properly funded.	Completed July 06	Devon Hub
B.6	Establish working group to develop Funding Code of Practice.	Completed July 06	Devon Hub
B.7	Establish working group to develop Equality/Diversity Code of Practice.	Completed July 06	Devon Hub
<b>C. Resources and Responsibilities</b>			
C.1	Local Strategic Partnerships to provide a Champion from each sector on an ongoing basis	Ongoing	LSP's
C.2	Include information on the Compact in recruitment packs and induction programmes	Ongoing	Devon Hub Champions and

<b>Action</b>		<b>Suggested timescales</b>	<b>Suggested responsibility</b>
			LSP's
C.3	CVS to maintain up-to-date database of voluntary and community sector organisations working within districts that can be categorised under client group/service provision	Complete by Dec 07	Voluntary sector Champions
C.4	Review and monitor current methods of appointing and supporting voluntary and community sector members of cross-sector partnerships and assuring their accountability	Start Jan 07	Devon Hub
C.5	Develop training/development opportunities for all partners in effective partnership working, promoting knowledge and skills exchange between partners; take opportunities to cover Compact working in existing training sessions	Start Feb 08	Devon Hub
C.6	Ensure Compact is linked firmly to Local Strategic Partnerships and has the "sign up" of all partners	Dec 05	Devon Hub Champions and LSP's
C.7	Invitation to all local partnerships to consider how they are using the Compact	Jan 07	Devon Hub Hub Admin
<b>D. Effective Commitment</b>			
D.1	Develop robust mechanisms for ensuring effective commitment and devise a monitoring system to log successes and analyse causes of any difficulties / problems	Ongoing	Devon Hub (possibly a sub-group)
D.2	Review the Disagreement Resolution Process, including when the National Compact Mediation scheme should be used	Completed Sept 06	Devon Hub (possibly a sub-group)